

Napa LAFCO Work Program

Planning and Regulatory Activities

Activity	Priority	Target Start	Target Completion	Lead
Napa County Flood Control & Water Conservation District MSR/SOI	3	December 2015	June 6, 2016	Executive Officer
Monticello Public Cemetery District MSR/SOI	3	April 2016	July 18, 2016	Executive Officer
Pope Valley Cemetery District MSR/SOI	3	April 2016	July 18, 2016	Executive Officer
Camilla Drive No. 5 Annexation to Napa Sanitation District	2	April 2016	July 18, 2016	Executive Officer
Circle Oaks County Water District MSR/SOI	3	December 2015	August 1, 2016	Consultant (SWALE)
Los Carneros Water District MSR/SOI	3	December 2015	August 1, 2016	Consultant (SWALE)
City of Calistoga MSR/SOI	1	December 2015	October 3, 2016	Consultant (SWALE)
City of St. Helena MSR/SOI	1	December 2015	December 5, 2016	Consultant (SWALE)
Town of Yountville MSR/SOI	1	December 2015	December 5, 2016	Consultant (SWALE)
Napa River Reclamation District #2109 MSR/SOI	2	February 2016	December 5, 2016	Executive Officer
Congress Valley Water District SOI	2	June 2016	December 5, 2016	Executive Officer
Napa County Mosquito Abatement District MSR/SOI	3	October 2016	June 5, 2017	Executive Officer
Napa County Regional Park and Open Space District MSR/SOI	2	October 2016	June 5, 2017	Executive Officer
County Service Area No. 3 MSR/SOI	3	January 2017	October 2, 2017	Consultant
American Canyon Fire Protection District MSR/SOI	2	January 2017	October 2, 2017	Consultant
City of American Canyon MSR/SOI	1	January 2017	October 2, 2017	Consultant
County Service Area No. 4 MSR/SOI	2	June 2017	December 4, 2017	Executive Officer
Change of Organization/Reorganization Proposals	1	Ongoing	Ongoing	Executive Officer
Outside Service Agreement Requests	1	Ongoing	Ongoing	Executive Officer and Commission Chair

Administrative Activities

Activity	Priority	Target Start	Target Completion	Lead
2016-2017 Budget	1	December 2015	June 6, 2016	Budget Committee
2016 CALAFCO Annual Conference (Santa Barbara)	3	August 2016	October 28, 2016	Executive Officer and Commissioners
2014-2015 Audit	1	August 2016	December 5, 2016	Secretary
Electronic Document Management System Back-Filing	3	July 2015	December 31, 2016	Secretary and Consultant (ECS)
2017 CALAFCO Annual Staff Workshop (Fresno)	3	January 2017	April 7, 2017	Executive Officer and Secretary
Expiring Commissioner Terms in 2017	2	December 2016	April 30, 2017	Executive Officer
2017 Chair and Vice Chair Designation	2	April 2017	May 1, 2017	Executive Officer
2017-2018 Budget	1	December 2016	June 5, 2017	Budget Committee
2017 CALAFCO Annual Conference (San Diego)	3	August 2017	October 27, 2017	Executive Officer and Commissioners
2015-2016 Audit	1	August 2017	December 4, 2017	Secretary
Bay Area LAFCO EO Meetings	3	Ongoing	Ongoing	Executive Officer
Bay Area LAFCO Clerks Meetings	3	Ongoing	Ongoing	Secretary
Public Records Requests	1	Ongoing	Ongoing	Secretary
Completion Proceedings for Approved Annexations	2	Ongoing	Ongoing	Executive Officer and Secretary
Website Maintenance	2	Ongoing	Ongoing	Secretary
Geographic Information System Mapping Updates	3	Ongoing	Ongoing	Executive Officer
Policy Revisions	3	Ongoing	Ongoing	Executive Officer and Commissioners
State Legislative Issues	3	Ongoing	Ongoing	Executive Officer
Public Comments on Local Agency Projects	3	Ongoing	Ongoing	Executive Officer